

Welcome to the Dorset Chamber Training Portal – Now it's time to register!

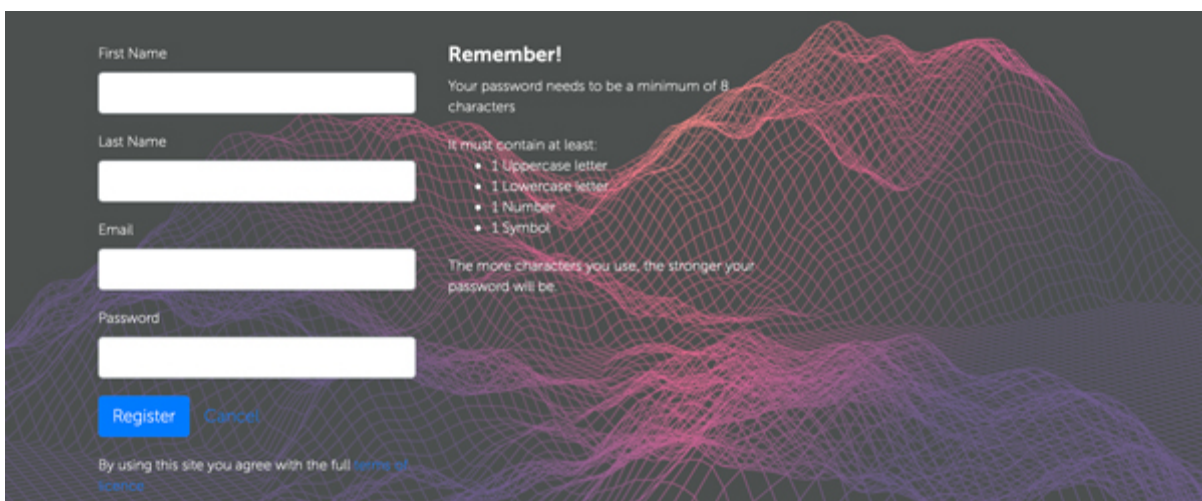
Once your organisation has registered its domain with the Dorset Chamber Training Portal it's time to get registered! Scroll down until you see the embedded portal. You'll be presented with a login screen, simply hit the register button **(as seen below)**



The screenshot shows a login interface with the following elements:

- Header: "Login" and "Please log-in"
- Input fields: "Email" and "Password"
- Buttons: "Login" (blue), "Register" (yellow), and "Reset Password" (text link)
- A red arrow points to the "Register" button.

Now it's time to register, simply fill in your details on this page (as seen below) It's important that you use your **work email** when registering otherwise you won't be able to access the portal. Passwords must contain at least 8 characters including 1 symbol a number **(but not the number 0)** and an upper & lower case character.



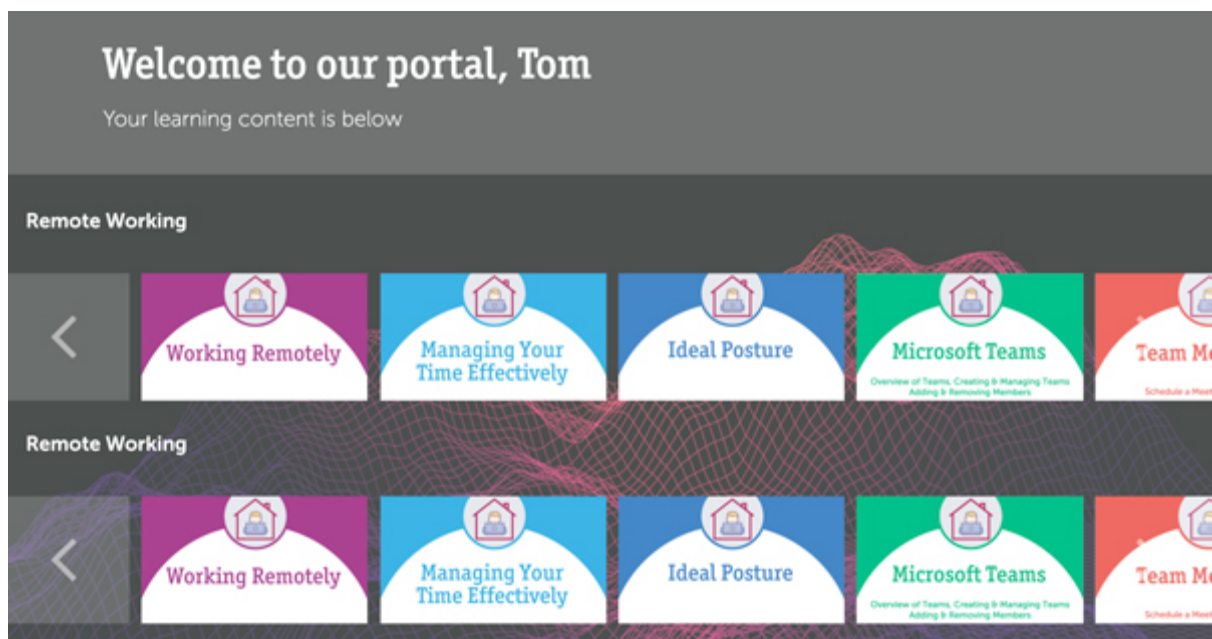
The screenshot shows a registration form with the following elements:

- Input fields: "First Name", "Last Name", "Email", and "Password"
- Buttons: "Register" (blue) and "Cancel" (text link)
- Text: "By using this site you agree with the full [terms of service](#)"
- Remember!** Your password needs to be a minimum of 8 characters
- It must contain at least:
 - 1 Uppercase letter
 - 1 Lowercase letter
 - 1 Number
 - 1 Symbol
- The more characters you use, the stronger your password will be.

You're ready to go!

Once you've registered, you'll be able to access our suite of courses at your leisure. The dashboard will be very familiar to anyone accustomed to a Netflix binge, so go ahead and get started!

*Due to **Internet Explorer** no longer being supported we don't advice you use this browser when accessing the portal.*



Need help using the portal or getting setup? Not a problem! Get in touch....

Email Support chambertraining@itsb.co.uk

Phone Support [0333 344 2204](tel:03333442204)